Plymtree Pre-school AGM

18 September 2018

Manager’s Report

**Staff**

Year 2017-18 has been a stable year with regards to staffing.

Staff have maintained a good level of CPD.

As setting manage I have attended the termly Network Meeting by Devon Early Years & Childcare Service which cover topical issues and statutory changes

As Special Educational Needs & Disabilities Coordinator (SENDCO) Elaine attended the termly SEND forums to keep abreast of SEND updates and ensure a link with relevant advisors. She also did a fire safety course in her role as staff fire safety officer.

Angela completed her Paediatric first aid qualification ensuring all staff are qualified.

Other CPD include Supporting early language development, Language & communication- listening & attention, Maths through mud, sand and water play, Understanding the new funding formula, Improving children’s learning through play, Food hygiene,

Ruth has continued to help as a volunteer on Fridays and we are extremely grateful to her.

Nicky Morgan has helped out with some supply cover although as she is limited when she can help we are currently recruiting new bank staff.

**Learning & Development**

With a full quota of 24 children on roll by the summer term it was an extremely busy but therefore successful year.

With a range of ages and developmental stages, the biggest challenge for staff was ensuring every single child was engaged, happy, motivated and achieving their best.

Assessment and development sheets show all children progressed well measured against the Early Years Foundation Stage. Pre-school have yet again been praised by Plymtree Primary School for how well the children have been prepared; independent and good listeners.

Thanks to the Pre-school’s healthy finances, we have been able to boost many resources and experiences for the children. MusicSeeds, East Devon Dance, Mr Webster’s ball skills and RugbyTots have taken regular sessions and extremely well received. We will continue these extra curricular activities and seek some new alternatives to complement them.

The staff sincerely appreciate and thank the committee for their support and hard work which has ensured an efficiently run and financially stable Pre-school within which to work.